



**LOCK ACCESS & BERTH MOORING PERMISSION** Date : \_\_\_\_\_

*(Authority to navigate in the Bayview Marina Waterways and place a vessel on a private berth)*

To be completed by berth owner/s for their own vessel/s or for berth owner/s privately renting their marina berth/s to a third-party. Please email to [marinamanager@bayviewmarina.com.au](mailto:marinamanager@bayviewmarina.com.au) upon completion.

Electronic FOB access to the marina jetty's and ablutions will be allocated by the Marina Manager at the office for approved applicants. If allocated FOBS become misplaced, a \$100 fee per FOB will apply.

Berth Owner/s: \_\_\_\_\_ Berth Number: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email address: \_\_\_\_\_

Vessel Name: \_\_\_\_\_ Length(m) \_\_\_\_\_ Width(m) \_\_\_\_\_ Draft(m) \_\_\_\_\_

(If the vessel is used for commercial operations a "Commercial Mooring Permission" must be completed by the property owner/s available at Managers office.)

Vessel Owner: \_\_\_\_\_ Mobile: \_\_\_\_\_

(If different from berth owner/s)

Email Address: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Live Aboard:  Daily:  Monthly:  No. of Persons living on board: \_\_\_\_\_

(Berth owner is responsible to provide Live aboard LAB permit available at Managers office)

Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Certificate of Currency for 3rd party property insurance which is not less than \$10 million, must be supplied with this application. Lock access will be declined unless all relevant insurances are supplied to the Bayview Marina Manager prior to arrival. Berth & Vessel Owner/s that allow insurance to lapse will be personally liable for any damaged caused to the Bayview Marina property and/or other vessels. Copy of 3rd Party Property Insurance attached. YES/NO

**THE OWNER/S and THEIR TENANT/S AGREE TO ABIDE BY THE BAYVIEW MANAGEMENT CORPORATION BY-LAWS**

Berth Owner/s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tenant/s Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **BAYVIEW MARINA RULES**

### **Electronic Keyless Access System (FOB's)**

- Bayview Marina Estate is secured with an Electronic Key-less access system.
- Upon entry of the Marina, Tenants will be provided 2 FOB's to access their respective Berths and amenities.
- On departure from the Marina, tenants are required to return the FOB(s) before exiting the Lock.
- In the event a FOB is broken or lost, there is a \$100 replacement charge.

### **Live Aboard**

*Approval permit sticker must be placed on power pylon including expiry date.*

- Tenants may only reside permanently on their vessel if the berth where their vessel is moored has a current 'Live aboard Permit'.
- A standard Live aboard Permit is for two (2) adults only.
- With approval, up to 2 additional adults may also live on board at an additional charge of \$25 per person per day.
- Live aboard Permit is Non-Refundable.
- Owners of vessels with parties residing on them without a Live aboard permit will be fined \$100 for each recorded instance in each 24 hour period.

### **Insurance**

- All vessels entering the Bayview Marina Estate must supply the Bayview Marina Manager with a copy of their current Public Risk (3<sup>rd</sup> Party Liability) Insurance Policy cover, with coverage for each incident of not less than \$10,000,000. Cover must be maintained and updated details supplied to Bayview Marina Manager as necessary, (for full duration of occupancy).
- No vessel will be allowed entry to the Bayview Marina Estate without current copies of their valid insurance lodged with the office of the Bayview Marina Manager.
- Vessel owners that allow insurance to lapse will be personally liable for any damage caused to the marina and/or other vessels.



## **Pets on Board**

- Pets are not allowed to reside on the marina without the written permission of the Chair Person of the Body Corporate. Permission forms are available at the office of the Bayview Marina Manager.
- Pet Owners are responsible for the behaviour of the animal and proper disposal of any waste of permitted animals in the marina.

## **Security**

- Marina gates and toilet doors are secured with an Electronic Keyless Access System.
- Marina Gates and Toilet doors are to be kept closed at all times.
- Access can only be provided with use of a FOB.

## **Waste Disposal**

- Vessels must contain all waste water in holding tanks within their vessels.
- No waste is to enter the Marina waterway.
- Fines for breaching the above will apply.

## **Washing Machines**

- Hanging clothes on-board or within the Marina Estate is prohibited.
- The use of washing machines on vessels while in the marina is prohibited.
- Bayview Marina provides laundry facilities for Marina occupants.

## **Rubbish Bin Area**

- The rubbish bin area is for the disposal of domestic waste.
- The dumping of vessel equipment, motors batteries, and household effects is prohibited. It is the responsibility of the owner to dispose of such items. Anyone found placing these or similar items in the rubbish area will be charged for the cost of its removal.
- All rubbish must be removed prior to departure.

## **Power Lead and Usage - Minimum 15 Amp**

- Only one power lead is to be used by each vessel.
- Additional leads can be used with the approval of the Marina Manager and will incur an additional charge of \$25 per week.
- Leads must be new or have a current inspection tag attached.
- Vessels with old or damaged untagged leads will be disconnected.
- Non live aboard vessels are not allowed to run air conditioners at all.
- Parties leaving air conditioners on will be fined \$50 per day until they are turned off.
- Live aboard vessels may only operate air conditioners while occupants are on board.
- Parties leaving air conditioners on while not on board will be fined \$50 for each recorded instance in each 24 hour period.



## **Marina Maintenance**

- Lock Maintenance

In the event of scheduled lock maintenance a notice will be placed in the notice board describing the problem and the expected down time. All vessel owners will receive an email to the email they have provided.

- General Maintenance

In the event of any maintenance problem please contact the Lockmaster who will arrange prompt repairs. All major maintenance items will be tagged and dated. If delays occur in repairs the reason will be noted on the tag for residents' information.

## **Vessel Maintenance**

- Minor maintenance on vessels may be carried out without the permission of the Lockmaster. This is defined as taking less than one day and only between 8am and 5pm.
- Minor maintenance specifically excludes the use of power tools.
- Major maintenance is defined as maintenance which will take more than one day and with the use of power tools.
- Major maintenance requires written permission from the Marina Manager or Lockmaster ideally in the form of an email stating the time frame for completion of the work and a description of the work to be carried out.
- The following maintenance must not be carried out in the Marina;
  - The grinding of metal to remove rust on the exterior of a vessel.
  - The sanding and painting of the whole exterior of a vessel.
  - Allowing any waste materials to enter the waterway.
- All rubbish must be removed prior to departure.

## **Common Walkway**

- A person is not allowed to obstruct or impede the use of or access to a jetty by another person. Items left on the walkways will be confiscated.
- Common Jetties can only be accessed with use of a FOB.

## **Bayview Estate Management Bylaws**

- A complete copy of the bylaws is available at [www.bayviewmarina.com.au](http://www.bayviewmarina.com.au)